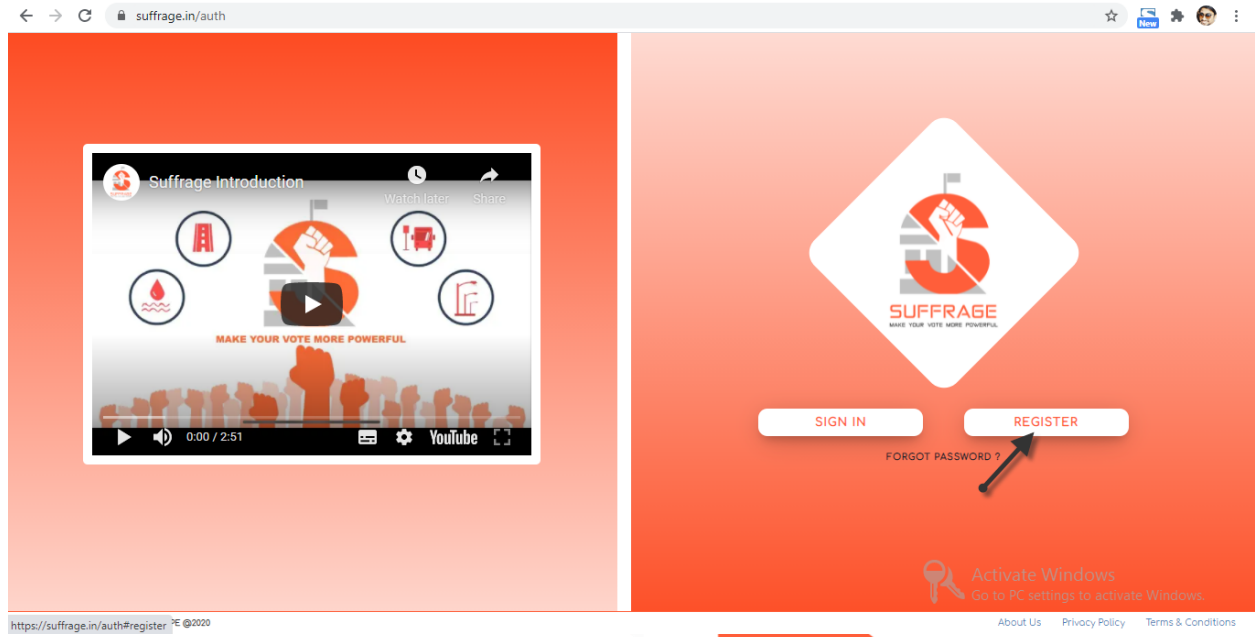


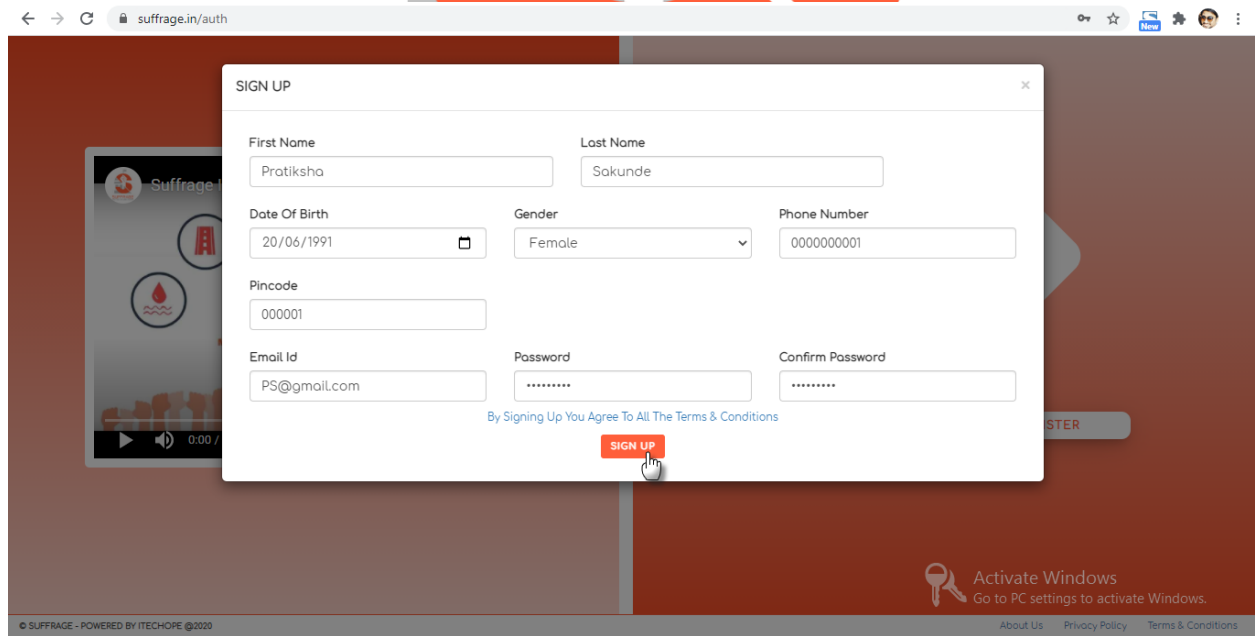
User Account Creation

We suggest to refer following steps for Account Creation

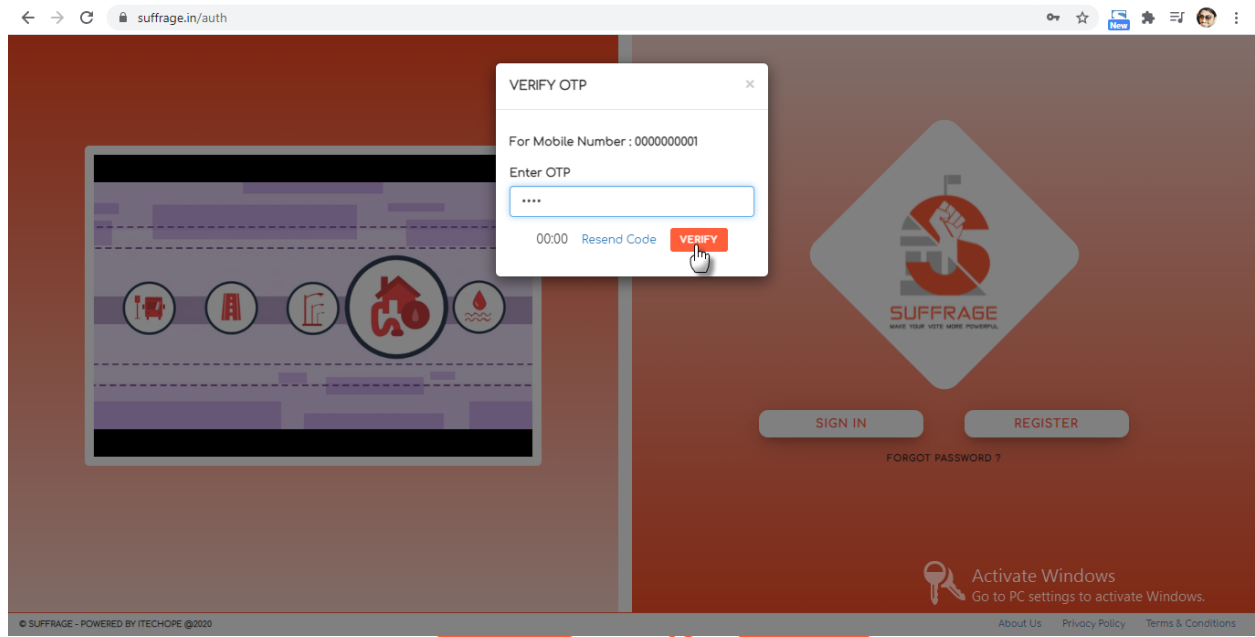
Step 1 : Click on register



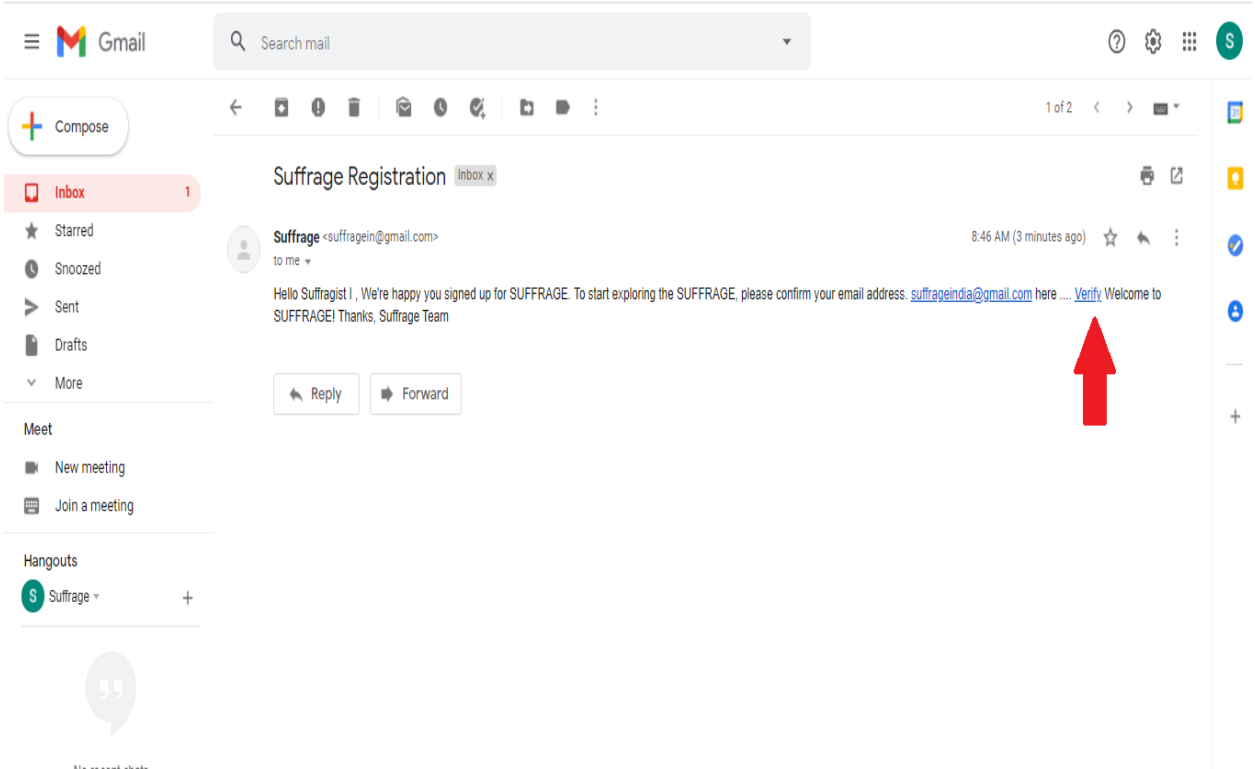
Step 2 : Fill all correct details



Step 3 : Insert OTP Sent on your registered mobile number.



Step 4 : Verify your email which is sent on registered email id by clicking on verify.



User Account Deactivation

We accept User requests for de-activation of account:

To deactivate account user need to send a mail to suffrage on email id **request@suffrage.in** with personal information email id, contact no, Date of Birth to verify. Send a request mail with reason for deactivating account so that we can improve if required.

- You need to understand that deactivation of account can be done anytime by User which is part of our **Community Standards and other Policies**.

However, it is important for User to understand that all posts, images, content posted on our platform shall remain with us even after discontinuation of account voluntarily by User. The same shall be visible to other Users connected or tagged and other public.

- De-activation of account of User by our end (through Back Office Team) in case of frequent Unacceptable Content posting gets noticed. The process is as below:

Sr. No.	Warning Stages	Description
1	Warning 1	Nonconformance to our policy intentionally on a continuous basis
2	Warning 2	No improvement despite of 1 st warning
3	Blocking of Account	No improvement despite of 2 warnings

Our Back - Office Team is assigned with roles and responsibilities to ensure adherence to our guidelines and policies. Our basic aim is zero tolerance against any content which is in violation of any of our Policy.

We have internal guidelines and SOPs in place to remove such content within 72 hours from being highlighted by appropriate authority. And any such content posting with malafide intention multiple times will lead to discontinuation of account from our end which is described above.

However, it is important for User to understand that all posts, images, content posted (Other than unacceptable content) on our platform shall remain with us even after discontinuation of account. The same shall be visible to other Users connected or tagged and other public.

- **Legacy Management**

In case of Legacy mapping of account, a notification shall be sent to Nominee Account Holder / Member against whom Legacy is to be mapped. The only utmost criterion for mapping of Legacy Account is both the persons should be registered with SUFFRAGE.

The procedure of Legacy mapping gets initiated only with the criteria being both are SUFFRAGE registered.

The process remains as below:

- The notification gets sent to prospective person nominated for legacy
- The nominated person can either decline to be nominee if he/she doesn't want to be nominee, or nominated person does not decline it will be by default accepted.
- In case of demise or medically impaired, the nominee can decide whether to keep continue account or want to delete account to avoid unwanted situations.
- In case of deletion of account nominee need to send a mail on email id: **account@suffrage.in** with all the required documents attached.
- A mail will be sent to the users account in case to avoid fraud.
- For any other query please report to **report@suffrage.in**

